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## AGENDA

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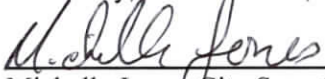
The City Council of the City of Daingerfield shall meet in Regular Session Monday, December 11, 2023, at 6:00 p.m. in the Daingerfield Volunteer Fire Department located at 823 W.W.M. Watson Blvd. The order of business will be as follows:

1. **Call Meeting to Order.**
2. **Invocation, Pledge of Allegiance and Texas Pledge.**
3. **Public Comments.**
4. **Consent Agenda**  
*All Consent items are considered to be routine and will be enacted by one motion and vote.*
  - A. Deliberate and Act to Approve Minutes of November 13, 2023.
5. **Business**  
**Discuss, Consider, and Possibly Take Action Regarding:**
  - A. Deliberate and Act to Remove former City Manager Keith Whitfield as Authorized Signatories for the Disbursement of City Funds
  - B. Deliberate and Possibly Act to Approve a Resolution authorizing the City of Daingerfield to participate in the Texas SmartBuy Membership Program and appointing Interim City Manager Michelle Jones as Primary contact and Finance Director Amanda Sanders as Secondary Contact.
  - C. Deliberate and Possibly Act to Approve Interim City Manager to submit an Intent to Apply Letter for funding through the Texas Water Development Board's (TWDB) Drinking Water State Revolving Fund for Phase 2 Drinking Water Improvements
  - D. Deliberate and Possibly Act to Approve Ordinance 2023-14 Authorizing the Daingerfield Economic Development Corporation Type A to undertake any Project that a Type B Economic Development Corporation may undertake.
  - E. Deliberate and Possibly Act to Approve Recommendations from the Daingerfield Charter Review Commission for the May 4, 2024, election.
  - F. Deliberate and Possibly Act to Approve Resolution 20231211 Authorizing the Expenditure of Hotel Tax Revenue Funds to Purchase Signage which Promotes Tourism.
6. **Monthly Departmental Reports:** *Informational reports only; no action to be taken:*
  - A. Animal Shelter, Code Enforcement, Electrical, EMS, Fire, Library, Municipal court, Police, Public Works
  - B. Financial
  - C. City Manager
7. **Monthly Boards and Commissions Minuets:** *Informational reports only; no action to be taken:*
  - A. Economic Development Corporation and Northeast Texas Municipal Water District
8. **Adjournment.**

Note: The City of Daingerfield reserves the right to conduct closed meetings on any agenda item in accordance with §551.071 -- §551.076 of the Government Code.

  
\_\_\_\_\_  
Wade Kerley, Mayor

I, Michelle Jones, certify that the above notice of meeting was posted in a public place before 4:30 p.m. on Friday, December 8, 2023.

  
\_\_\_\_\_  
Michelle Jones, City Secretary

SEAL



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**CITY SECRETARY'S AGENDA NOTES**

**December 11, 2023**

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**2. Invocation, Pledge of Allegiance and Texas Pledge.**

- 3. Public Comments.:** *At this time, anyone will be allowed to speak on any matter other than personnel matters and matters under litigation, for length of time not to exceed three minutes. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with the law.*

If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) a statement of specific factual information given in response to the inquiry; or
- (2) a recitation of existing policy in response to the inquiry.

**4. Consent Agenda**

***All consent items are considered to be routine and will be enacted by one motion and vote.***

- A. Deliberate and Act to Approve Minutes of November 13, 2023:** Drafts of the minutes are on pages 5 through 9 of your packets.

**5. Business**

***Discuss, Consider, and Possibly Take Action Regarding***

- A. Deliberate and Act to Remove former City Manager Keith Whitfield as Authorized Signatories for the Disbursement of City Funds:** Keith Whitfield is listed as an authorized signatory with Texas Heritage and the bank requires that the City Council make a formal motion to remove him as an authorized signatory.
- B. Deliberate and Possibly Act to Approve a Resolution authorizing the City of Daingerfield to participate in the Texas SmartBuy Membership Program and appointing Interim City Manager Michelle Jones as Primary contact and Finance Director Amanda Sanders as Secondary Contact:** Resolution is on page 10. As a service from the Comptroller's office, the state purchasing cooperative promotes best value procurements through state contract usage at the local level.
- C. Deliberate and Possibly Act to Approve Interim City Manager to submit an Intent to Apply Letter for funding through the Texas Water Development Board's (TWDB) Drinking Water State Revolving Fund for Phase 2 Drinking Water Improvements:** Invitation to apply is located on page 11 through 13. This money would be to complete Phase 2 Drinking Water System Improvements. A portion of this may be eligible for loan forgiveness at an estimated 70%. Loan Amount: \$1,060,000 and Principal Forgiveness: \$2,460,000. Based on current TWDB rates the annual debt service of the loan is \$56,610.
- D. Deliberate and Possibly Act to Approve Ordinance 2023-14 Authorizing the Daingerfield Economic Development Corporation Type A to undertake any Project that a Type B Economic Development Corporation may undertake:** Ordinance on page 14 and 15. This will allow Daingerfield EDC Type A corporation to undertake any Type B projects. Under Texas Local Government Code 504.171, a city that has both a Type A and Type B economic development corporation and a population of 7,500 or less, the council is permitted to adopt an ordinance authorizing this.
- E. Deliberate and Possibly Act to Approve Recommendations from the Daingerfield Charter Review Commission for the May 4, 2024, election:** The Daingerfield Charter Review Commission meet on November 30 at City Hall and have provided recommendations to the City Council for placement on the May 4, 2024, election. Recommendations are on page 16 through 22. Strikethroughs are deleted text; underlined text is added text. This is close to how they would look on the ballots, with each amended section being its own separate proposition.

**F. Deliberate and Possibly Act to Approve Resolution 20231211 Authorizing the Expenditure of Hotel Tax Revenue Funds to Purchase Signage which Promotes Tourism:** Hotel tax revenue must be used to promote tourism and the convention and hotel industry. As such we are very limited in what we may use this money for. If we use the sign to serve some advertising, tourism, and promotion purposes, to include directing the public to local attractions visited frequently by tourists/hotel guests in the city this would be an allowable expenditure from this account. Currently, this account has \$85,209. 2019 was the last time funds were used from this account and it was to purchase an ad in Crossroads Magazine. Resolution and Exhibit A on pages 23 through 26. Exhibit A is the sign under discussion.

**6. Monthly Departmental Reports: *Informational reports only; no action to be taken:***

**A. Animal Shelter, Code Enforcement, Electrical, EMS, Fire, Library, Municipal court, Police, Public Works:** Monthly Reports are on pages 27 through 40.

**B. Financial:** Located on pages 41 through 47

**C. City Manager:** Michelle's report is on page 4

**7. Monthly Boards and Commissions Minuets: *Informational reports only; no action to be taken:***

**A. Economic Development Corporation, Northeast Texas Municipal Water District:** The EDC did not meet in November, there is no report to submit. Copies of the NTMWD minuets are on pages 48 and 49.

**8. Adjournment**



### Interim City Manager's Report

The Street Project, which encompassed work on Cason Rd., Kathryn St., and Wills Dr., has been successfully completed, closed out, and the expenses have been covered from the previously approved reserves.

The project to install a pipe for a direct connection from the ground storage to our distribution lines at the Union Pump station was successfully completed on November 21. Subsequently, public works flushed the lines on November 23, leading to the lifting of the boil water notice on November 24th. We remain committed to preventing a recurrence of such incidents and are actively working with engineers to formulate a plan for the installation of a chlorine booster at Union station.

We will begin the transition from AVR to MuniBilling for our Utility Billing Software. This has been a work in progress over the last year and we anticipate going live with our January bill. One of the key highlights of the new software is the introduction of a customer portal that will allow the customer to monitor water usage, pay bills online and set up notifications and will establish a direct line of communication with the water department. This will also allow us to notify our customers directly of any issues that arise, provided their information is kept updated within their account. A link to set up the portal will be on January's bill. A letter has been sent out to customers who are impacted by the software change regarding draft payments.

I attended a meeting with the Daingerfield Dixie Youth Association on November 28<sup>th</sup> and answered questions in relation to the City taking ownership of Irvin Ballpark. The league has asked that specific dates for the softball/baseball season be placed in the lease and the Attorney is making that revision. A title search is being conducted on the property and it is my intention to have the finalized paperwork ready for presentation to the Council at the January meeting. The meeting was productive, addressing key concerns and moving forward with the necessary steps for the City to take ownership of Irvin Ballpark.

Michelle Jones  
Interim City Manager



MINUTES OF REGULAR MEETING  
OF CITY COUNCIL  
CITY OF DAINGERFIELD  
November 13, 2023

City Council Present: Mayor Wade Kerley Councilmembers Jessie Ayers, Vicki Smith, Ben Ramirez and Mike Carter

Absent: David Hood

City Staff Present: City Secretary Michelle Jones, Police Chief Tracey Climer, Public Works Director Kiersten Wiley, Finance Director Amanda Sanders, Fire Chief Jimmy Cornileus, Assistant Chief Travis Miller

Others: Josh Sanders-S2F, Lanny Buck-KSA, Brian Pritchett-KSA, Robert Haberle-SPI, Steven Adams-SPFI, Ruben Carrington, Quentin Boyd-The Steel Country Bee

Mayor Kerley called the meeting to order at 6:00 p.m.

Mayor Kerley gave the Invocation.

The Pledge of Allegiance and Texas Pledge.

**Public Comments:**

No public comment

**4. Consent Agenda**

***All Consent items are considered to be routine and will be enacted by one motion and vote.***

**A. Deliberate and Act to Approve Minutes of October 9, 2023, and October 24, 2023:**

Motion made by Councilmember Ramirez to approve consent agenda as presented, seconded by Councilmember Smith and all voted for. Motion carried.

**5. Business**

**Discuss, Consider, and Possibly Take Action Regarding:**

- A. Discuss and Consider Awarding Contracts for Bond Counsel, Financial Advisory Services and Engineering in Connection with Texas Water Development Board Project and Authorize and Direct Interim City Manager to Execute Contracts with each such Firm:**

Motion made by Councilmember Carter to award contracts for Bond Counsel, Financial Advisory Services and Engineering in connection with Texas Water Development Board Project and Authorize and Direct Interim City Manager to Execute Contracts with the three firms that scored highest from the scoring committee, McCall Parkhurst & Horton for Bond Counsel, Specialized Public Finance Inc. for Financial Advisory Services and Schaumburg & Polk, Inc. for Engineering, seconded by Councilmember Ramirez and all voted for. Motion carried.

**B. Discuss and Consider Adoption of an Ordinance Authorizing the Issuance of City of Daingerfield, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2023, In the Principal Amount of \$1,950,000 and Awarding the Sale of Such Certificates of Obligation to the Texas Water Development Board:** Motion made by Councilmember Ayers to adopt an Ordinance Authorizing the Issuance of City of Daingerfield, Texas Combination Tax and Surplus Revenue Certificates of Obligation, Series 2023, In the Principal Amount of \$1,950,000 and Awarding the Sale of Such Certificates of Obligation to the Texas Water Development Board, seconded by Councilmember Carter and all voted for. Motion carried.

**C. Discuss and Consider Adoption of a Resolution Approving the Execution and Delivery of a Principal Forgiveness Agreement for \$1,000,000 for Sewer System Improvements; and Resolving Other Matters Relating to the Subject:** Motion made by Councilmember Carter to adopt the Resolution Approving the Execution and Delivery of a Principal Forgiveness Agreement for \$1,000,000 for Sewer System Improvements; and Resolving Other Matters Relating to the Subject, seconded by Councilmember Ayers and all voted for, motion carried.

**D. Discuss and Consider Adoption of a Resolution authorizing Interim City Manager to open new bank accounts related to TWDB Loans and Grant Monies:** Motion made by Councilmember Carter to adopt Resolution authorizing Interim City Manager to open new bank accounts related to TWDB Loans and Grant Monies, seconded by Councilmember Ayers, all voted for, motion carried.

**E. Deliberate and Possibly Act to Approve Resolution 2023-12 to enact a Charter Commission to review the City Charter for revisions:** Motion made by Councilmember Ayers to approve Resolution 2023-12 to enact a Charter Commission to review the City Charter, seconded by Councilmember Ramirez, all voted for. Motion carried.

**F. Deliberate and Possibly Act to Appoint Citizens to the City Charter Review Commission:** Motion made by Councilmember Carter to appoint Rona Elwell, Martha Campbell, Jim Goodman, Stan Wyatt, Wendy Loupee, Pam Spann and Bob Scaff to serve on the City Charter Review Commission, seconded by Councilmember Ayers, and all voted for. Motion carried.

**G. Deliberate and Possibly Act to Approve a Resolution Authorizing Interim City Manager Michelle Jones as the City's Executive Officer and Authorized Representative Pertaining to the City's Participation in the Home Program:** Motion made by Councilmember Carter to approve the Resolution Authorizing Interim City Manager Michelle Jones as the City's Executive Officer and Authorized Representative Pertaining to the City's Participation in the Home Program, seconded by Councilmember Ayers and all voted for. Motion carried.

**H. Deliberate and Act on Ordinance Voting for Candidate(s) for the Morris County Appraisal District Board of Directors for 2024-2025:** Motion made by Councilmember Carter to place all 222 votes on Candidate Jim Goodman for the Morris County Appraisal District Board of Directors for 2024-2025, seconded by Councilmember Ayers and all voted for, motion carried.

**6. Monthly Departmental Reports:** *Informational reports only; no action to be taken:*

- a. Animal Shelter, Code Enforcement, Electrical, EMS, Fire, Library, Municipal court, Police, Public Works
- b. Financial
- c. City Manager

**7. Monthly Boards and Commissions Minuets:** *Informational reports only; no action to be taken:*

- a. Economic Development Corporation and Northeast Texas Municipal Water District

**8. Executive Session**

The City Council of Daingerfield has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072(Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations Regarding Security Devices)

**A. Convene into Executive Session pursuant to Section 551.074(Personnel Matters) of the Government Code to deliberate regarding the salary of the Interim City Manager and review submitted applications for City Manager:** Mayor Kerley convened the City Council into a Closed meeting to deliberate the salary of the Interim City Manager and review submitted applications for City

Manager beginning at 6:56p.m. Mayor Kerley adjourned the executive session at 7:20p.m. No action was taken.

- B. Reconvene into public session and take action as appropriate at the City Council's discretion regarding the salary of the Interim City Manager and submitted applications for City Manager:** Mayor Kerley reconvened into public session at 7:20pm and Councilmember Ramirez made a motion to increase the salary of the interim City Manager to \$75,000, seconded by Councilmember Smith and Councilmember Carter made an amendment to the motion to increase the salary of the interim City Manager to \$75,000 until such time that a City Manager is hired, all voted for, motion carried.

Motion made by Councilmember Ayers to place on hold accepting applications for the City Manager position until 60 days prior to the May 2024 election, seconded by Councilmember Carter and all voted for. Motion carried.

**9. Adjournment.**

There being no further business before the Council, the meeting was adjourned at 7:22 p.m. on motion by Councilmember Carter seconded by Councilmember Ayers and all voted for, motion carried.

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Wade Kerley, Mayor

ATTEST:

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Michelle Jones  
City Secretary



**Certified Agenda of the Proceedings of  
An Executive Session of the  
City Council of the City of Daingerfield, Texas  
on November 13, 2023**

In accordance with the provisions of Chapter 551 of the Texas Local Government Code, as amended, the City Council of the City of Daingerfield, convened an open meeting at 6:00 PM on the day of **November 13, 2023**. The City Council, pursuant to an announcement made by the Presiding officer, then convened to an executive session, closed to the public, at 6:56 PM in accordance with the Texas Local Government Code,.

Those present: Mayor Wade Kerley, Council Members Vicki Smith, Jessie Ayers, Ben Ramirez, Mike Carter, and Interim City Manager/City Secretary Michelle Jones

The following matters were discussed during the said executive session:

8A. Section 551.074 of the Government Code to Deliberate regarding the salary of the Interim City Manager and review submitted applications for City Manager. (551.074)

The Presiding Officer announced the end of the executive session at 7:20PM on **November 13, 2023**, and the City Council reconvened in open session. No action was taken and no vote was called during the Executive Session, and any action taken regarding the above agenda items after Executive Session is reflected in the attached minutes.

**Certification**

*The undersigned, as Presiding Officer of the above indicated executive session of the City Council of the City of Daingerfield, Texas does hereby certify that the agenda of said executive session as set forth above is a true and correct record of such proceeding and that no other items of business or deliberation was conducted other than as set forth in the above agenda. Any final action taken on the items discussed was only taken in an Open Meeting in accordance with the Open Meetings Act, Chapter 551 of the Texas Local Government Code, and is recorded in the minutes of the open meeting.*

By: \_\_\_\_\_

Mayor Wade Kerley  
Presiding Officer



# Texas SmartBuy Membership Program

## Resolution

**State of Texas, County of** Morris  
(County Entity Located In)

Whereas, the Texas Comptroller of Public Accounts is authorized to provide purchasing services for local governments **pursuant to §§271.082 and 271.083 of the Local Government Code.**

Whereas, the City Council  
(Enter Board of Directors, City Council, Commissioner's Court, School Board, etc..)

of City of Daingerfield, is a:  
(Enter Name of Qualified Applicant/Entity)

**(Check One of the Following)**

- Appraisal District
- Charter/Academy School
- Community Supervision/Corrections Department
- Council of Governments/Planning Commissions
- County
- Education Service Center
- Fire Prevention District
- Hospital District
- Judicial District
- Junior/Community College
- Library District
- Mental Health/Mental Disability Organization
- Municipality
- School District
- State-funded Assistance Organization
- Texas Rising Star Care Provider
- Special District
- Utility District
- Emergency Service
  - Drainage
  - Housing
  - Municipal
  - Political Subdivision
  - Port or Transportation Authority
  - Special
- Workforce Development Board

defined as an entity qualified to participate in the Texas SmartBuy Membership Program of the Texas Comptroller of Public Accounts pursuant to §271.081 of the Local Government Code.

Michelle Jones Interim City Manager and  
Primary Contact and Title

Amanda Sanders Finance Director  
Secondary Contact and Title

is/are authorized to execute all documentation for City of Daingerfield pertaining to its participation in the  
(Entity Name)

Texas Comptroller of Public Accounts Cooperative Purchasing Program; and

Whereas, City of Daingerfield acknowledges its obligation to pay annual participation fees established by the  
(Entity Name)

Texas Comptroller of Public Accounts.

Now, Therefore Be it Resolved, that request be made to the Texas Comptroller of Public Accounts to approve

City of Daingerfield for participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.  
(Entity Name)

Adopted this 11 day of December, 2023 by City of Daingerfield  
(Entity Name)

By: \_\_\_\_\_  
Signature of Chair

Wade Kerley, Mayor  
Printed Name and Title of Chair

\_\_\_\_\_  
Signature of Primary Contact

Michelle Jones Interim City Manager  
Printed Name and Title of Primary Contact

\_\_\_\_\_  
Signature of Secondary Contact

Amanda Sanders Finance Director  
Printed Name and Title of Secondary Contact

Official Electronic mail sent via email. No hard copy to follow.

November 29, 2023

Ms. Michelle Jones  
City Secretary  
City of Daingerfield  
[michelle.jones@cityofdaingerfield.com](mailto:michelle.jones@cityofdaingerfield.com)

**Re: State Fiscal Year 2024 Drinking Water State Revolving Fund (DWSRF)  
Application Invitation**

Dear Ms. Jones:

Congratulations! We are pleased to notify you that the City of Daingerfield is hereby invited to submit an application for funding through the Texas Water Development Board’s (TWDB) Drinking Water State Revolving Fund.

Your project is listed in the Intended Use Plan (IUP) as being eligible to receive funding as shown below:

Project Description	Phase 2 Drinking Water System Improvements
Eligible Phases	Planning Acquisition Design & Construction
Project Information Form Number	14770
Eligible Project Cost	\$ 3,520,000

*The maximum loan/bond commitment amount a project may receive under the SFY 2024 IUP is \$49 million. The maximum amount of principal forgiveness that may be committed to a project under the SFY2024 IUP from all funding options is \$10 million.*

**Principal Forgiveness Eligibility**

Your project has been identified as eligible for principal forgiveness. This eligibility is subject to funding availability and the amount, depending on the funding option, may be dependent on others who may elect to apply. Final principal forgiveness eligibility is determined following a detailed review of the full application budget and will be

<b>Our Mission</b>	:	<b>Board Members</b>	
Leading the state’s efforts in ensuring a secure water future for Texas	:	Brooke T. Paup, Chairwoman   George B. Peyton V, Board Member   L’Oreal Stepney, P.E., Board Member	
	:	Jeff Walker, Executive Administrator	

documented in a Funding Determination Letter prior to the Board taking formal action on the funding request.

### **Asset Management Funding Option**

If you indicated in your PIF that you will be preparing an asset management plan as part of your project, you may be eligible for up to \$100,000 in loan funding with an interest rate of 0% to prepare the plan under the DWSRF Program. Please ensure you mention the asset management plan in your project scope and include funds for these activities in your application budget, if interested.

### **Required Documentation and Deadlines**

To be considered for funding under the SFY 2024 DWSRF Program, please follow the requirements stated below:

- (1) **You must submit your Intent to Apply form to [DWSRF@twdb.texas.gov](mailto:DWSRF@twdb.texas.gov) by 5:00 P.M., CST on December 28, 2023.** If you fail to fully complete and submit the Intent to Apply Form by the deadline, your project will not be considered for funding. This will allow the TWDB to invite in rank order additional projects on the lists if an invited entity does not wish to pursue SRF funding for their project at this time.
- (2) If you intend to apply, **your complete application must be received by TWDB no later than 5:00 P.M., CST on January 29, 2024.** Applications will not be accepted after the deadline. We encourage you to submit your application before the deadline, which will allow us to begin a review of your application earlier. Application materials, such as, submittal instructions, guidance documents, frequently asked questions, and a link to our online application portal may be found on our website at [www.twdb.texas.gov/financial/applications/](http://www.twdb.texas.gov/financial/applications/).
- (3) **A pre-application meeting is required** for all DWSRF projects to ensure that the applicant and the corresponding TWDB staff discuss the project and ask initial questions prior to the application being submitted.

If you submit an Intent to Apply, please contact Ms. Diana Sanchez by phone at 512-475-1554 or by e-mail at [Diana.Sanchez@twdb.texas.gov](mailto:Diana.Sanchez@twdb.texas.gov) to schedule a pre-application meeting with [WSI-RWPD-Team 3](#). She will be able to assist you with scheduling a meeting prior to your submission of the application.

To assist you in being successful, please take note of the following tips and reminders which are based on TWDB's experience reviewing prior SRF applications:

- Applicants that will be requesting a SRF loan will most likely be selling bonds to the TWDB. As such, a financial advisor and bond counsel will be required. We highly encourage you to engage these consultants prior to submitting the application and follow the [DBE requirements](#) (equivalency only) if you seek to fund their work using SRF monies.

Ms. Michelle Jones  
November 29, 2023  
Page 3

- Be sure any changes to the project amount are reflected in both the Intent to Apply Form and the application budget.
- For bond purposes only, TWDB SRF loan amounts must be rounded up to the nearest \$5,000. Please round up any loan numbers in the application budget and confirm the dollar amounts with your TWDB project team before passing resolutions to minimize adjustment during the review period.

We look forward to working with the City of Daingerfield on its SRF project and are committed to providing excellent customer service and prompt responses to any questions as you complete your application. Should you have any questions or concerns, please contact Heather O'Keefe, Team Lead SRF General Activities, by phone at (512) 475-1835 or by email at [DWSRF@twdb.texas.gov](mailto:DWSRF@twdb.texas.gov).

Sincerely,



Marvin Cole-Chaney  
Director, Program Administration and Reporting  
Water Supply and Infrastructure

Attachment: SFY 2024 DWSRF Intent to Apply Form

cc: Jeremy Buechter, P.E., Executive VP; Schaumburg & Polk, Inc: [jbuechter@spi-eng.com](mailto:jbuechter@spi-eng.com)  
Joe Koen, Team Manager; [WSI-RWPD-Team3@twdb.texas.gov](mailto:WSI-RWPD-Team3@twdb.texas.gov)

**ORDINANCE NO. 2023-14**

**AN ORDINANCE OF THE CITY OF DAINGERFIELD, TEXAS, AUTHORIZING, UNDER THE AUTHORITY OF TEXAS LOCAL GOVERNMENT CODE SECTION 504.171, THE TYPE A DAINGERFIELD ECONOMIC DEVELOPMENT CORPORATION TO UNDERTAKE ANY PROJECT THAT A TYPE B ECONOMIC DEVELOPMENT CORPORATION MAY UNDERTAKE UNDER CHAPTER 505 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING FOR A REPEALING CLAUSE; AND PROVIDING FOR SEVERABILITY, EFFECTIVE DATE, AND OPEN MEETINGS CLAUSES.**

**WHEREAS**, Section 504.171 of the Texas Local Government Code permits a city council that has authorized the creation of both a Type A and Type B economic development corporation in the city and the city has a population of 7,500 or less, to permit a Type A economic development corporation to undertake any project that a Type B economic development corporation may undertake under Chapter 505 of the Texas Local Government code by enacting an ordinance authorizing the Type A economic development corporation to so act;

**WHEREAS**, the City Council of the City of Daingerfield (“City Council”) has authorized the creation of both a Type A economic development corporation and a Type B economic development corporation, and the City of Daingerfield has a population of less than 7,500;

**WHEREAS**, the City Council desires to authorize the Daingerfield Type A Economic Development Corporation, under the authority provided under Section 504.171 of the Texas Local Government Code, to undertake any project that a Type B economic development corporation may undertake under Chapter 505 of the Texas Local Government Code by enacting this Ordinance; and

**WHEREAS**, the City Council may, by ordinance, revoke the authority granted to the Type A economic development corporation to undertake Type B projects;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAINGERFIELD, TEXAS, THAT:**

**Section 1. Findings of Fact.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Authority.** This Ordinance is adopted pursuant to the City of Daingerfield Home Rule Charter and the general laws of the State of Texas, including, but not limited to, Section 504.171 of the Texas Local Government Code.

**Section 3. Authorization.** The City Council authorizes the Daingerfield Type A Economic Development Corporation to undertake any project that a Type B economic development corporation may undertake under Chapter 505 of the Texas Local Government Code.

**Section 4. Repeal of Conflicting Ordinances.** All provisions of any other ordinance in conflict with the provisions of this Ordinance shall be, and the same are hereby repealed, and all other

provisions not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**Section 5. Severability.** It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any phrase, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such invalid phrase, clause, sentence, paragraph or section.

**Section 6. Open Meetings.** It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

**Section 7. Effective Date.** This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the *Tex. Loc. Gov't. Code.*

**PASSED AND APPROVED** on this the \_\_\_\_\_ day of December, 2023.

**ATTEST:**

**CITY OF DAINGERFIELD, TEXAS**

\_\_\_\_\_  
Michelle Jones, City Secretary

\_\_\_\_\_  
Wade Kerley, Mayor  
City of Daingerfield, Texas

## Proposed Amendments to the City Charter

Article V, Sec. 6 of the City Charter to be amended as follows:

### Sec. 6. - Adoption.

The budget shall be adopted by a the favorable record vote of at least a majority of the Council and adopted in accordance and as required under Texas law.

Article VI, Sec. 4 of the City Charter to be amended as follows:

### Sec. 4. - Qualification.

The Mayor and each councilman shall be residents of the City of Daingerfield and have the qualifications of electors therein. The Mayor, Councilmen, and officers and employees shall not be indebted to the City; shall not hold any other public elective office of emolument, and shall not be directly interested in the benefits or emoluments of any contract, job, work or service for the City, or interested in the sale to the City, of any supplies, equipment, material or articles purchased where the amount of the purchase exceeds \$100.00; nor shall either of them be the owner of one (1%) percent of the outstanding stock in any public utility or public service corporation rendering service within the City. Any member of the Council who has three [(3)] consecutive ~~unexcused~~-absences from Council meetings shall forfeit the office, the forfeiture of office shall be automatic and shall not require any action of Council. Upon such forfeiture of office, the City Council may fill the vacancy thereby created in the manner as authorized by this Charter or as otherwise allowed by Texas law. Any officer or employee of the City, who shall cease to possess any of the qualifications herein required, shall forfeit his office or position. The forfeiture of such officer's office or employee's position shall be automatic and shall not require any action of the City Council in order to be effective, however, the City Council may take appropriate action to recognize such forfeiture. The Mayor, City Councilmen, officers, and City employees may be members of the Volunteer Fire Department of the City and receive such compensation as the City Council may provide.

Article VI, Sec. 5 of the City Charter to be amended as follows:

### Sec. 5. - Elections.

The regular election for the choice of members of the Council and Mayor shall be held each year on the ~~first Saturday in April~~ uniform election date in May or at such other time as may be provided by State law. The Mayor and two [(2)] Councilmen shall be elected on the first Saturday in April in every even numbered year. The remaining three [(3)] Councilmen shall be elected at an election to be held on the first Saturday in April of every odd numbered year.



Article VI, Sec. 11 of the City Charter to be amended as follows:

**Sec. 11. - Canvassing elections.**

Returns of the elections, general and special, shall be made by the election officers to the City Council no earlier than the ~~second~~ third day or later than the ~~sixth~~ ~~[(6th)]~~ eleventh ~~[(11th)]~~ day following said election; at which time, the Council shall canvass and declare the results of such election.

Article VI, Sec. 15 of the City Charter to be amended as follows:

**Sec. 15. - Duties of the mayor.**

The Mayor shall be recognized as head of the City government. He shall preside at meetings of the Council but shall have no vote except in case of a tie. The Council shall elect a Mayor Pro Tem from the Council who shall act as Mayor during the absence, ~~or~~ disability, or ~~or~~ if the Mayor, refuses or fails to perform the duties of the Mayor and, if a vacancy occurs, shall become Mayor until the next regular election, at which election a Mayor shall be elected to fill the unexpired term.

Article VII, Sec. 3 of the City Charter to be amended as follows:

**Sec. 3. - Open meetings.**

~~All meetings of the City Council shall be open to the public except:~~

- ~~(a) Consultations with its attorney when the Council seeks the attorney's advice with respect to pending or contemplated litigation, settlement offers, and matters where the duty of a public body's counsel to his client, pursuant to the Code of Professional Responsibility of the State Bar of Texas clearly conflicts with this Act;~~
- ~~(b) With respect to the purchase, exchange, lease, or value of real property, negotiated contracts for prospective gifts or donations to the governmental body;~~
- ~~(c) In cases involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public hearing;~~
- ~~(d) Regarding the deployment, or specific occasions for implementation, of security personnel or devices; and~~
- ~~(e) At such other times and to consider such matters as may be provided by Article 6252-17, Revised Civil Statutes of Texas, either in the way of exceptions or restrictions.~~

All meetings of the City Council shall be conducted in accordance with the Texas Open Meetings Act under Chapter 551 of the Texas Government Code.

Article. IX of the City Charter to be amended as follows:

**Sec. 1. - Municipal court created.**

- (a) There is hereby created in the City of Daingerfield, a court, to be known as the Municipal Court, which shall have the jurisdiction defined under by Article 1195, of the 1925 Revised Civil Statutes of the State of Texas [See now Texas Government Code § 29.003], and Chapter 4 of the Code of Criminal Procedure.
- (b) The City Council is authorized to create a municipal court of record by ordinance under the authority of Chapter 30 of the Texas Government Code.

**Sec. 2. - Judge of municipal court.**

- (a) Appointment of municipal court judge. ~~Such~~ The Municipal Court shall be presided over by a judge appointed by the Council for a term of two (2) years to be known as the judge of the Municipal Court. Any City elective officer or employee may be appointed Judge with salary to be set by the Council; but in case of the absence or disqualification of the regular acting judge, the Council may appoint a substitute. If the City Council creates a municipal court of record as authorized by Chapter 30 of the Texas Government Code, the judge shall have the qualifications as required under Chapter 30 of the Texas Government Code.
- (b) Removal. The municipal court judge serves at the pleasure of the City Council. The City Council may remove the judge of the Municipal Court or the judge of any municipal court of record authorized to be created by the City Council upon written notice and after a hearing before the City Council.

**Sec. 4. - Practice and procedure.**

~~Proceedings in the Municipal Court shall be commenced by complaint, which may be sworn to before the Judge, or his deputy, or any other officer authorized by law to administer oaths. Where not otherwise prescribed by the terms of this Charter or ordinance, the rules of pleadings, practice and procedure prevailing and prescribed by law for municipal and/or justice courts shall apply to the municipal court, as far as applicable.~~

**Sec. 5. - Court seal.**

~~The Court shall have a seal, having engraved thereon a star of five [(5)] points in the center, and the words "Municipal Court of Daingerfield, Texas," the impress of which shall be attached to all process, except subpoenas issued out of said court, and shall be used to authenticate the official acts of the secretary and the judge where he is authorized or required to use the seal of office.~~

**Sec. 6. - Complaints and prosecutions.**

~~In all prosecutions in said Court, either under ordinances or the provisions of the Penal Code of the State of Texas, the complaint shall commence: "In the name and by the authority of the State of Texas," and shall conclude: "Against the peace and dignity of the State," and where the offense is covered by an ordinance the complaint may also conclude: "Contrary to the said Ordinance."~~

~~Prosecutions of such court shall be conducted by the person acting in the capacity of City Attorney, or his deputy.~~

**~~Sec. 7. Fines and costs.~~**

~~All fines imposed and collected by said court shall be paid into the City treasury for the use and benefit of the City. Court costs for the Criminal Justice Planning Fund and Texas Commissioners on Law Enforcement Officers Standards and Education, and for such other funds as may be provided by law, shall be collected in each case, except parking tickets or pedestrian offenses, in which a fine is imposed.~~

**~~Sec. 8. Jury; witness fees; bonds; miscellaneous court proceedings.~~**

~~Proceedings in the Municipal Court in regard to the amount paid to jurors and witnesses, enforcing the attendance of witnesses upon said court, authority of the Court to punish for contempt, service of process, execution and issuance of writs, and proceedings in relation to peace bonds and bonds required by the Court, shall be governed by the provisions of the Penal Code and Code of Criminal Procedure as the same now exists, or may hereafter be amended, relating to Justice Courts and Municipal Courts.~~

**~~Sec. 9. Appeals.~~**

~~Appeals from judgment rendered by said court shall be heard by the state court of competent jurisdiction in Morris County, Texas, and in all such appeals the trial shall be de novo; the same as if the prosecution had been originally commenced in that court. Said appeals shall be governed by the rules of practice and procedure for appeals from justice courts to the county courts, as far as the same may be applicable.~~

**~~Sec. 10. Collection of fines in appeal cases.~~**

~~In all cases, the fines imposed on appeal, together with the costs, if any, imposed in the Municipal Court and the court to which the appeal is taken, shall be collected of the defendant and his bondsman, and such costs, if any, when collected, be [are] paid into the treasury of the City. When the defendant in such cases is committed to custody, he shall be committed to the custody of the officer acting as Chief of Police of the City, to be held by him in accordance with the ordinances of the City, providing for the custody of prisoners convicted before said court.~~

**~~Sec. 11. Court clerk.~~**

~~The Council may by ordinance provide such court with a clerk, and if such a clerk is provided, then he shall be one of the City's appointive officers or employees; if appointed, he shall have the same powers and authority which clerks of state courts of records have in issuing process of said court and conducting the business thereof.~~

**~~Sec. 12. No terms.~~**

~~Said court shall hold no terms and shall be at all times open for the transaction of business.~~

**~~Sec. 13. Enforcing judgments.~~**

~~To enforce the judgments of said court the Council may, by ordinance, provide such means for working them out as it may deem best, and fix the compensation for such work.~~

**Art. XI, Sec. 2.** of the City Charter to be amended as follows:

**Sec. 2. - Residence of city manager.**

The City Manager must reside within 13 miles ~~in~~ of the city limits of the City of Daingerfield after his appointment.

**Art. XI, Sec. 5. Powers and duties.**

The powers and duties of the City Manager shall be:

- (a) To devote all his working time and attention to the affairs of the City and be responsible to the City Council for the efficient administration of its affairs;
- (b) To see that all laws and ordinances are enforced;
- (c) With the advice and consent of the City Council to appoint all heads of the departments of the City, except the City Attorney, to approve the appointment of such subordinate employees of the City as may be recommended by the department heads, and to discharge any employee of the City except the City Attorney;
- (d) To exercise supervision and control over all departments, offices and agencies created by this Charter or that may hereafter be created by the City Council, except as otherwise provided herein;
- (e) To attend all meetings of the City Council with the right to take part in the discussions but having no vote;
- (f) To see that all terms and conditions imposed in favor of the City or its inhabitants on any public utility franchise are faithfully kept and performed; and upon knowledge of any violation thereof, to call the same to the attention of the City Council;
- (g) To act as budget commissioner and as such to prepare and submit to the City Council, prior to the beginning of each fiscal year, a budget of proposed expenditures for the ensuing year, showing in it [in] as much detail as practicable, the estimated amounts required for the efficient operation of each department of the City government and the reasons for such estimated expenditures;
- (h) To make a full written report to the City Council as soon after the close of each month's accounts as possible, showing the operation and expenditures of each department of the City government for the preceding month, and a comparison of such monthly expenditures, by departments, and to keep the council advised at all times as to the financial condition and needs of the City;

- (i) To act as purchasing agent for the City and to purchase all merchandise, materials and supplies needed by the City; to establish a suitable storehouse where such supplies can be kept, and from which same shall be issued as needed, and to adopt such rules and regulations governing requisitions and the transaction of business between himself as such purchasing agent and the heads of the departments, officers and employees of the City, as the City Council may approve; the City Manager, as purchasing agent, shall not bind the City for more than the sum provided by the City Council by ordinance;
- (j) To recommend to the City Council the salaries to be paid each appointive officer and subordinate employee of the City;
- (k) To recommend to the City Council in writing, from time to time, for adoption, such measures as he may deem necessary or expedient; ~~and~~
- (l) To do and perform such other duties as may be prescribed by this Charter or be required of him by the ordinances and resolutions of the City Council; and
- (m) To maintain a visible and accessible presence for the citizens of Daingerfield.

Art. XIV of the City Charter to be amended as follows:

**ARTICLE XIV. - SUBMISSION OF AMENDMENTS TO THE CHARTER AND EFFECTIVE DATE**

**~~Sec. 1. - Submission of the charter to electors.~~**

~~The Charter commission in preparing this Charter finds and decides that it is impracticable to segregate each subject so as to permit a vote of "Yes" or "No" on the same, for the reason that the Charter is so constructed that in order to enable it to work and function it is necessary that it should be adopted in its entirety. For these reasons the Charter Commission directs that the Charter be voted upon as a whole and that it shall be submitted to the qualified voters of the City of Daingerfield at an election to be held for that purpose on the 5th day of April, 1980. In not less than thirty [30] days prior to such election the City Council shall cause the City Secretary to mail a copy of this Charter to each qualified voter of the City of Daingerfield. If a majority of the qualified voters voting in such election shall vote in favor of the adoption of this Charter, it shall become the Charter of the City of Daingerfield and, after the returns have been canvassed, the same shall be declared adopted.~~

Art. XIV, Sec. 1. of the City Charter to be amended as follows:

**Sec. 1. - Amendment of the City Charter.**

A Charter Review Commission composed of seven (7) members shall be appointed by the City Council every four (4) years in the fourth quarter of the year to allow for review and updating of the City Charter.

Art. XIV, Sec. 2. of the City Charter to be amended as follows:

Sec. 2. – Amendments and Certification.

- (a) An official copy of the Charter, as amended as approved by the voters in accordance with state law, shall be filed with the records of the City, and the Mayor shall, as soon as practicable, certify to the Secretary of State an authenticated copy of the Charter with the approved amendments under the seal of the City, showing the approval by the qualified voters of such amendments to the Charter.
- (b) Amendments to the Charter shall become effective when approved by the voters as provided by Texas law.

~~Sec. 2. – Date this charter shall become effective.~~

~~This Charter, if adopted, shall become effective and operative on April 11, 1980.~~

**RESOLUTION NO. 20231211**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAINGERFIELD, TEXAS, AUTHORIZING THE EXPENDITURE OF HOTEL TAX REVENUE FUNDS TO PURCHASE SIGNAGE WHICH PROMOTES TOURISM AND THE CONVENTION AND HOTEL INDUSTRY IN THE CITY OF DAINGERFIELD; FINDING THAT THE PURCHASE OF THE SIGNAGE PROMOTES TOURISM AND THE CONVENTION AND HOTEL INDUSTRY WITHIN THE CITY; AND PROVIDING FOR OPEN MEETINGS AND EFFECTIVE DATE CLAUSES.**

**WHEREAS**, the City of Daingerfield, Texas (the "City") is a home rule municipality that collects a municipal hotel occupancy tax that may be used only to promote the tourism and the convention and hotel industry within the City;

**WHEREAS**, Section 351.101 of the Texas Tax Code authorizes municipal hotel occupancy tax revenue to be used to promote tourism and the convention and hotel industry and for other uses authorized under Section 351.101 of the Texas Tax Code, in particular, revenue from the municipal hotel occupancy tax may be used for signage directing the public to sights and attractions that are visited frequently by hotel guests in the municipality;

**WHEREAS**, the City Council for the City (the "City Council") desires to consider, approve, and authorize the purchase of electronic display signage, electronic messenger center signage which will promote the tourism and the convention and hotel industry within the City; and

**WHEREAS**, the City Council wishes to approve the purchase of such signage,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAINGERFIELD, TEXAS, that:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Authorization to Purchase Electronic Display Signage.** (a). The City Council approves and authorizes the purchase of the electronic display signage, the electronic messenger center signage described in the Exhibit "A" attached to this Resolution for a total cost of \$ \_\_\_\_\_.

(b) The City Council authorizes the Mayor or the City Manager to sign any necessary contract for the purchase of the electronic display signage authorized by this Resolution.

**Section 3. Authorization to Spend Hotel Occupancy Tax Revenues; Findings.**

(a) The City Council authorizes the use of funds derived from City hotel occupancy tax revenue to purchase the electronic display signage, the electronic messenger center signage

described in the Exhibit "A" attached to this Resolution.

(b) The City Council finds that the purchase of the electronic messenger center signage described in the Exhibit "A" attached to this Resolution, and the use of the City's hotel occupancy tax revenue for such purchase, promotes tourism and the convention and hotel industry within the City. Further, the City Council finds that the signage described in the Exhibit "A" attached to this Resolution is signage directing the public to sights and attractions that are visited frequently by hotel guests in the municipality, which therefore, further promotes tourism and the convention and hotel industry within the City.

**Section 4. Effective Date.** This Resolution shall become effective from and after the date of its passage in accordance with the Texas Local Government Code and the City Charter.

**Section 5. Open Meetings.** That the City Council has found and determined that the meeting at which this Resolution is considered is open to the public and that notice thereof was given in accordance with the provisions of the Texas Open Meetings Act, Texas Government Code, Chapter 551, as amended, and that a quorum of the City Council was present.

**RESOLUTION PASSED AND APPROVED** on this the \_\_\_\_ day of December, 2023.

**ATTEST:**

**CITY OF DAINGERFIELD, TEXAS**

\_\_\_\_\_  
Michelle Jones, City Secretary

\_\_\_\_\_  
Wade Kerley, Mayor  
City of Daingerfield, Texas



Date:  
10/25/2023

To: Michelle Jones  
City of Daingerfield  
101 Linda Drive  
Daingerfield, TX 75638  
Phone: 903-645-3906  
Email: michelle.jones@cityofdaingerfield.com

From: Lance Pelton  
Core Displays  
1083 Brooks Industrial Road  
Shelbyville, KY 40065  
Phone: 817-946-3078  
Email: Lance@CoreDisplays.net

## EMC SPECIFICATIONS

Pitch: **10mm, 15mm Resolution**  
Cabinet Size: **3' tall x 8' long**  
Viewing Area: **3' tall x 8' long**  
Matrix: 10mm (90x240) | 15mm (60x160)  
Color: Full Color-Outdoor  
Configuration: 2 Units  
Brightness: 11,000 NIT's  
Viewing Angle: 140° Horizontal / 70° Vertical  
Cabinet Access: Front Quick Release RGB Module  
Sign Weight: 288 (lbs. Per Side)  
Technical Support: Included for Life

### 5-Year Parts Warranty



Vandalism, Storm & Lightning Warranty: Includes \$5,000 insurance deductible reimbursement, see warranty for details

## COMMUNICATION

Cellular Modem, Cloud Based Programming  
Light Sensor: Included  
Temp Sensor: NA, Temp from the Cloud

## OPTION 1 PACKAGE PRICING

**10mm**  
HIGH  
RESOLUTION **\$49,800**

**15mm**  
ENHANCED  
RESOLUTION **\$45,800**



TIPS# 23010401

- \* Installation of New Signage Included In Above Pricing
- \* 50% DEPOSIT | 50% BALANCE
- \* Shipped Ready For Installation With All Necessary Mounting Brackets Attached
- \* Manufactured in Louisville, KY
- \* Shipping Included in Above Pricing
- \* Proper Electrical To Install Site Responsibility of Customer

## SIGN SPECIFICATIONS 9.0

### 3'x8' LIGHTED SIGN

- Double Faced
- Internal LED Lighting System
- Extruded Aluminum Frame
- Panels Are Polycarbonate
- 3 Year Guarantee on Faces, Against Breakage, Including Vandalism
- Rated to 120 mph windloads
- UL Listed



**AWARDED VENDOR**



**3'x8' LIGHTED SIGN**

- Double Faced
- Polycarbonate Faces w/ 3 Year Guarantee on Panels, Including Vandalism
- Aluminum Frame
- Internal LED Lighting
- UL Listed

**3'x8' Full-Color DIGITAL MARQUEE**

- DOUBLE FACED
- 6mm, 10mm, 15mm Resolution
- Cloud-Based Programming
- Edge to Edge Viewing
- Front Serviceable
- 5 Yr. Parts Warranty
- Lifetime Technical Service
- UL Listed, ETL Listed

 **Designed in USA**

Engineered & Assembled in the USA

**Daingerfield Animal Shelter Statistics - November 2023**

Species	Stray	Owner Surrender	Born At Shelter	Total Intake	Adopted	Rescued	Reclaimed	Euthanized	Relocated	Expired	Total Outcome	Total Left At Shelter	ACO Calls	Event Visitors	Total Visitors
Cats	5	0	0	5	4	1	0	0	0	0	5	10	0		
Dogs	2	0	0	2	1	0	1	2	0	0	4	12	8		
Other	0	0	0	0	0	0	0	0	0	0	0	0	9	0	27

### Daingerfield Animal Shelter Statistics - November 2023

Pet's Name	Intake Date	Species	Gender	Breed	Age On Intake	Disposition	Disposition Date	Notes
Kaya	10/12/2018	Dog	Female	Pit Bull Mix	6 Months	N/A	N/A	
Betty	8/14/2019	Dog	Female	Pit Bull Mix	1 Year	N/A	N/A	
Violet	4/28/2022	Cat	Female	DSH (Black & White)	1 Year	N/A	N/A	
Cornbread	11/23/2022	Dog	Male	Mixed Breed	3 Years	N/A	N/A	
Unity	4/13/2023	Dog	Female	Mixed Breed	10 Months	N/A	N/A	
Soos	6/1/2023	Cat	Female	DSH (Grey Tabby & White)	8 Weeks	N/A	N/A	Returned Adoption (7/26/2023)
Cedar	6/16/2023	Dog	Male	Mixed Breed	8 Weeks	N/A	N/A	
Huckleberry	7/6/2023	Dog	Male	Retriever Mix	4 Years	N/A	N/A	
Freckles	7/31/2023	Dog	Male	Heeler Mix	1 Year	N/A	N/A	
Shep	7/31/2023	Dog	Male	Shepherd Mix	5 Months	N/A	N/A	
Nyah	8/7/2023	Dog	Female	Mixed Breed	9 Months	N/A	N/A	
Waffles	8/7/2023	Dog	Male	Pit Bull Mix	2 Years	N/A	N/A	
Cyrus	8/9/2023	Cat	Male	DSH (Grey Tabby & White)	4 Months	N/A	N/A	
Padme	9/13/2023	Cat	Female	DSH (Black)	1 Year	N/A	N/A	
Sugar Smacks	9/19/2023	Dog	Female	Lab Mix	2 Years	N/A	N/A	
Trix	9/19/2023	Dog	Female	Lab/Pit Bull Mix	8 Weeks	Euthanized	11/3/2023	Parvo
Kix	9/19/2023	Dog	Male	Lab/Pit Bull Mix	8 Weeks	Euthanized	11/3/2023	Parvo
Apple Jacks	9/21/2023	Dog	Male	Lab/Pit Bull Mix	8 Weeks	Adopted	11/27/2023	
Noire	9/22/2023	Cat	Female	DMH (Grey Tabby)	10 Weeks	Adopted	11/6/2023	
Anakin	9/25/2023	Cat	Male	DSH (Grey Tabby & White)	Newborn	N/A	N/A	Born at Shelter
Luke	9/25/2023	Cat	Male	DSH (Grey & White)	Newborn	N/A	N/A	Born at Shelter
Kylo	9/25/2023	Cat	Male	DSH (Black & White)	Newborn	Adopted	11/29/2023	Born at Shelter
Pumpkin	10/6/2023	Cat	Male	DSH (Orange Tabby & White)	9 Weeks	Adopted	11/16/2023	
Candy Corn	10/6/2023	Cat	Female	DSH (Orange Tabby & White)	9 Weeks	Adopted	11/16/2023	
Marigold	11/6/2023	Dog	Female	Rat Terrier Mix	1.5 Years	N/A	N/A	
Prue	11/16/2023	Cat	Female	DSH (Black & White)	5 Weeks	N/A	N/A	
Phoebe	11/16/2023	Cat	Female	DSH (Grey Tabby & White)	5 Weeks	N/A	N/A	
Piper	11/16/2023	Cat	Female	DLH (Tortoiseshell)	5 Weeks	N/A	N/A	
Cole	11/16/2023	Cat	Male	DSH (Orange Tabby & White)	5 Weeks	N/A	N/A	
Leo	11/16/2023	Cat	Male	DSH (Orange Tabby & White)	5 Weeks	Rescued	11/16/2023	Kitty Cove Rescue (Medical Reasons)
Togo	11/21/2023	Dog	Male	Siberian Husky	3 Years	Reclaimed	11/21/2023	

TRACEY CLIMER  
CHIEF OF POLICE



DEANNA HARRISON  
ADMINISTRATIVE ASSISTANT

Daingerfield Police Department  
101 LINDA DRIVE • DAINGERFIELD, TX 75638

**NOVEMBER 2023**

CODE

- High Grass 3
- Tethering 0
- Animal Nuisance 0
- Junk Vehicle 2
- Unlawful Burning 1

**Total Corrected: 4**

**CALLS OF SERVICE: 137**

**NUMBER OF TRAFFIC CONTACTS: 26**

**CRASH INVESTIGATIONS: 2**

**ARREST: 14**

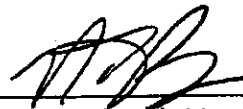
**CITY OF DAINGERFIELD  
ELECTRICAL INSPECTION REPORT**

Type of Inspections	RESIDENTIAL		COMMERCIAL		TOTAL
	Existing	New	Existing	New	
Meter Loops	1				
Rough In	1				
Final					

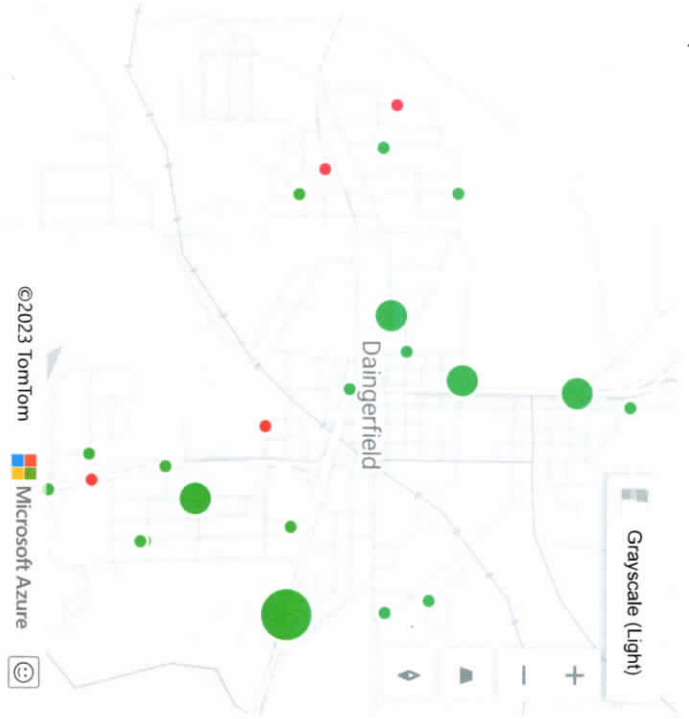
Comments: 1409 Ewan - Rough in + meter loop  
 \_\_\_\_\_  
 \_\_\_\_\_

Hours: \_\_\_\_\_

Miles: \_\_\_\_\_

  
 \_\_\_\_\_  
 Joe Bush Nathan Brown  
 Electrical Inspector

Map



[CTRL + click to select multiple contract zones](#)

Contract Zone

Dainingerfield

Trip Date

Last 1 Months (Calendar)

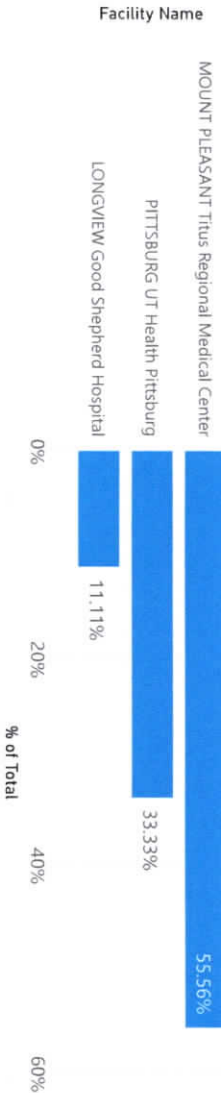
11/1/2023 - 11/30/2023

Nature of Calls



ContractZone	Incidents	% of Total	Compliance %
<input checked="" type="checkbox"/> Dainingerfield	<b>27</b>	<b>100.00%</b>	<b>85.19%</b>
<input type="checkbox"/> 8:59 Emergency [539 secs]	27	100.00%	85.19%
Arrival-No Patient Contact	1	3.70%	0.00%
Arrival-Refusal No Treatment	7	25.93%	85.71%
Transferred to Hospital	19	70.37%	89.47%
<b>Total</b>	<b>27</b>	<b>100.00%</b>	<b>85.19%</b>

Destinations



# Daingerfield Fire Department

## Fire Report

### November 2023

<u>Date</u>	<u>Hours</u>	<u>Personnel</u>	<u>Remarks</u>
11-3	4	4	Vehicle Fire
11-4	3	3	Assist Police Dept
11-6	3	3	Electrical Fire
11-6	12	6	Grass Fire
11-7	3	3	Crash
11-11	8	8	Crash
11-12	2	2	1 <sup>st</sup> Responder
11-13	5	5	1 <sup>st</sup> Responder
11-13	1	1	1 <sup>st</sup> Responder
11-14	4	12	Structure Fire
11-19	6	6	Structure Fire
11-19	10	10	Crash
11-25	7	7	Gas Leak
11-26	24	8	Structure Fire
11-28	12	6	Grass/Woods Fire
11-30	1	1	1 <sup>st</sup> Responder
<b><u>Total Hours</u></b>	<b>105</b>	<b><u>Personnel Responding</u> 85</b>	

### Meeting/Training

11-7 thru 11-10	30	1	Fire Investigation Training
11-12	15	30	Meeting/Training
11-28	12	24	Meeting/Training



# Daingerfield Fire Department

## Summary Report

Structure Fire	3		
Grass/Woods Fire	2		
Vehicle Fire	1		
Electrical Fire	1		
Crash/Collision	3		
Assist Police Dept	1		
1 <sup>st</sup> Responder/Assist EMS	4		
<b>Total</b>	<b>16</b>	<b>YTD</b>	<b>187</b>
<b>City Responses</b>	<b>8</b>	<b>YTD</b>	<b>103</b>
<b>Outside City</b>	<b>8</b>	<b>YTD</b>	<b>84</b>
<b>Estimated Water Usage</b>	<b>9,000</b>		

## December 2023

Detailed Breakdown	
Audio Books	2
Computer	63
DVDs	16
Games & Puzzles	0
Board Books	0
Graphic Novels	33
Easy Reader	0
Spanish	0
Children Fiction	18
Children NonFiction	13
Junior Fiction	41
Junior NonFiction	4
Young Adult Fiction	12
Adult Fiction	121
Adult Non Fiction	19
Christian Fiction	13
Western	0
<b>Total</b>	<b>355</b>
<b>YTD Total</b>	<b>4763</b>

Basic Breakdown	
Audiobooks	2
Computer	63
DVDs	16
Games & Puzzles	0
Books	274
<b>Total</b>	<b>355</b>
<b>YTD Total</b>	<b>4763</b>

Checkout Counts (includes renewals)	
Patron Category	Count
Adult	286
Juvenile	5
Young Adults	1
<b>Total</b>	<b>292</b>

Totals	
Fax	\$32.00
Copies	\$192.00
Book Donations	\$21.10
Fines Paid	\$0.00

New Patron Accounts	
Patron Category	Count
Adult	4
Juvenile	0
Young Adults	0
Renewal	10
<b>Total</b>	<b>14</b>

Total Visitors This Month: 435			
Attendance of Activities: 41			
Story/Activity: Chess Club, Book Club, Meet the Author, Multicultural Monday			
Birth to 5yrs	6-11 yrs	12-18 yrs	Adult
9	24	0	8
			General Public

# Monthly Council Report

November 2023

Printed: 12/1/2023

## Cases Filed

Penal Count	4	Ordinance Count	1
Traffic Count	18	Parking Count	0
Other Count	1	STEP Count	0
Total Filed 24			

## Amounts Collected

Tech Fund	\$ 24.28	Building Security Fund	\$ 29.73
State	\$ 629.53	Fine	\$ 791.00
City	\$ 136.46	Warrant Fee	\$ 0.00
Total Amount \$ 1,611.00			

## Warrants

Issued	0	Recalled	1
Served	6	Outstanding Amount	\$ 346,822.16
Total Amount \$ 100.00			

## Dispositions

Paid in Full	3	Credit for Time Served	0
Paid Partial	10	Dismissed	5
Appealed	0	Total Disposed	8

## Trials

Jury	0	Total	0
Bench	0		



## Citation Offense Count By Stop Type

Number of NON-TRAFFIC Offenses (for *ALL*)		5
Number of CITATIONS		5
Theft under100.00 First Offense (7012)		1
Organized Retail Theft (7013)		1
Disorderly Conduct (7002)		1
Unlawful burning of Garbage (222 - 222)		1
Assault Family Violence (9999)		1

Number of TRAFFIC Offenses (for *ALL*)		16
Number of CITATIONS		16
Speeding 11-15 (6011 - 3001)		3
No Drivers License (3103 - 3103)		3
Fail to Maintain Financial Responsibility (3049 - 3049)		3
Speeding 15+ (6015 - 3001)		2
Expired Motor Vehicle Registration (3656 - 3656)		2
Improper Passing (3022)		1
Fail to Maintain Financial Responsibility 2nd Off. (3025)		1
Expired Operators License (3259)		1

**Water Accountability  
Report Period  
OCTOBER 10th - NOVEMBER 10th  
2023**

Location	
City Hall/Police Department	37,300
Library	400
Fire Department	400
Public Works	1,200
Wastewater Treatment Plant	566,000
Roundabout/Coffey St.	35,000
City Park (sprinkler)	3,000
Animal Shelter	1,400
<b>Total City Usage</b>	<b>644,700</b>
<b>Total Gallons Billed</b>	<b>7,258,800</b>
Fire Fighting Gallons estimate	9,000
Line Flushing estimate	3,336,930
Leaks estimate 10 /10 - 11/10	95,280
Bulk Water - 10/10 - 11/10	-
	-
	-
	-
<b>Total Gallons Used</b>	<b>11,344,710</b>
<b>Total Gallons Delivered</b>	<b>13,984,600</b>
<b>Difference</b>	<b>2,639,890</b>
<b>Percentage Unaccounted</b>	<b>19%</b>

**PUBLIC WORKS REPORT**  
**Report Period November 1<sup>st</sup> – 30<sup>th</sup>, 2023**

**Personnel**

- Number                    7 full time employees end of September.
- Comments                \_\_\_\_\_

**Streets**

- Patching                Repaired pot holes on
- Signage                 N/A
- Mowing                 Mowed at City Park, Fire Department, Carpenter St,  
right of ways throughout town.
- Tree Trimming        Versa boomed at Nix St, Pine St, Hervey St, Donna St,  
Ward St, and Frazier
- Drainage                Repaired and cleaned out culvert at 103 W. Hughes.
- Miscellaneous         N/A

**Water**

- Leak repairs
  - Service lines        Service line repair 402 Jefferson – copper  
service line that we disconnected at corporation. Service line repair  
at 200 Yale St.
  - Main lines            6” main line repair at 304 Hillcrest. 2” main line  
repair at 403 Walker St.
- Connections            70
- Disconnections        81

- Meter reading start/end 11/10-11/13
- Total meters read 1241
- Total customers billed 1059
- Re-reads 6
- Meters Replaced 0
- Pressure checks 1
- Taps installed 0
- Lines Flushed 19
- Fire Hydrants
  - Repaired 0
  - Replaced 1
  - Flushed 19

**City Departmental Usage**

- (See Attached Listing)

**Wastewater Treatment Plant**

- Chlorine usage 393 lbs
- Maintenance/Repairs Replace rubber coupling on aerator twice.
- Non-Compliance Daily Max on Ammonia is 10 mg/L and we had one daily Ammonia of 15mg/L while aerator was down. The rest of the month the results were less than 1 so for the monthly average we were in compliance.

- Explanation Aerator went down. It was down for about a day and half so that caused the ammonia sample for that week to be high.
- Waste Water Treated
  - Beginning reading 947285
  - Ending reading 953194
  - Total treated 6.229 MGD – Avg .208 MGD
  - Rainfall 3.5"
  - Sludge Removal None

**Lift Station**

- Maintenance Daily checks to ensure all pumps are running.
- Repairs Screw fell out of pump at TXDOT had to pull apart and clean and then put back together replacing screws.

**Sewer**

- Number Calls 10
- Sewer Repairs 0
- Taps installed 0

**Miscellaneous Matters**

Completed project proposed by engineers connecting ground storage to distribution at Union PS on 11/21/23. Was able to get passing chlorine sample and pull samples on 11/22/23 and boil water notice was rescinded on 11/23/23.





# Monthly Financial Summary Report NOVEMBER 2023

This monthly financial report is for the period ending **NOV 30, 2023**, as closed by the Finance department. This represents **2** months into the fiscal year's budget.

**General Fund YTD Revenues: \$435,747.00**

**Water & Sewer YTD Revenues: \$249,471.70**

**TOTAL YTD REVENUE: \$685,218.70**

As of NOV, revenues should be tracking around **16.66%** of the annual budget. Actual YTD revenues are at **16.00%**

**General Fund YTD Expenditures : \$560,919.87**

**Water & Sewer YTD Expenditures: \$169,881.25**

**TOTAL YTD EXPENDITURES: \$730,801.12**

As of NOV, expenses should also be tracking around **16.66%**. Actual YTD expenses are at **17.44%**

**Our general fund balance as of 11/30/23: \$424,543.13**

**NOTES:**

## CASH BALANCE SHEET

## TX HERITAGE Bank/Cypress/TexSTAR

ACCOUNT NAME	BALANCE	RECEIPTS	DISBURSE	TOTALS
Consolidated - THB	\$ 290,290.78	\$ 849,028.92	\$ 714,776.57	\$ 424,543.13
TCDP Grant	\$ 202.09	\$ -	\$ -	\$ 202.09
RBEG LOAN FUND	\$ 209,483.39	\$ 19,920.68		\$ 229,404.07
MCBS CHECKING	\$ 19,584.66	\$ 12.07		\$ 19,596.73
MCTF CHECKING	\$ 7,715.65	\$ 3.17		\$ 7,718.82
DDM CHECKING	\$ 2,828.75	\$ 1.16	\$ -	\$ 2,829.91
CHILD SAFETY-SZ	\$ 12,529.86	\$ 7.72	\$ -	\$ 12,537.58
ANIMAL SHELTER	\$ 35,980.27	\$ 29.57		\$ 36,009.84
HOTEL/MOTEL CHCK	\$ 85,209.86	\$ 105.05	\$ -	\$ 85,314.91
PEG FEES SUDDNL	\$ 4,594.29	\$ 1.89	\$ -	\$ 4,596.18
LOCAL TRUANCY PREVENTION	\$ 759.84			\$ 759.84
CYPRESS CD 02-1059	\$ 128,808.08			\$ 128,808.08
<b>4.50% 2/8/2024</b>				
CYPRESS CD 02-1060	\$ 128,882.22		\$ -	\$ 128,882.22
<b>4.60% 8/8/2024</b>				
CYPRESS CD 02-1061	\$ 128,622.83		\$ -	\$ 128,622.83
<b>4.25% 2/8/2025</b>				
CYPRESS CD 01-1037	\$ 128,622.83		\$ -	\$ 128,622.83
<b>4.25% 2/8/2025</b>				
CYPRESS CD 01-1040	\$ 255,267.12		\$ -	\$ 255,267.12
<b>5.00% 4/19/2024</b>				
CYPRESS CD 01-1041	\$ 255,055.42		\$ -	\$ 255,055.42
<b>4.80% 10/18/2024</b>				
CYPRESS CD 02-1062	\$ 255,301.75		\$ -	\$ 255,301.75
<b>5.00% 04/19/2024</b>				
CYPRESS CD 02-1063	\$ 255,055.42		\$ -	\$ 255,055.42
<b>4.80% 10/18/2024</b>				
TX HERITAGE 02-1036	\$ 56,252.13	\$ 214.99	\$ -	\$ 56,467.12
<b>4.5% 6/9/24</b>				
TX HERITAGE 02-1034	\$ 61,365.95	\$ 234.54	\$ -	\$ 61,600.49
<b>4.5% 6/9/24</b>				
TexSTAR-01-1080	\$ 500,156.76	\$ 525.72	\$ 407,274.50	\$ 93,407.98
<b>YIELD- 5.32%</b>				
TexSTAR-02-1080	\$ 374,254.21	\$ 1,639.74		\$ 375,893.95
<b>YIELD- 5.32%</b>				
TX HRTG C.O.B. # 2941	\$ 100.00	\$ -	\$ -	\$ 100.00
TX HRTG C.O.B. # 2968	\$ 100.00			\$ 100.00
TX HRTG C.O.B. # 2984	\$ 100.00			\$ 100.00
TX HRTG C.O.B. # 2976	\$ 100.00	\$ -	\$ -	\$ 100.00
GRAND TOTAL	\$ 3,197,224.16	\$ 871,725.22	\$ 1,122,051.07	\$ 2,946,898.31

**REVENUE ACTUAL vs. BUDGET YTD**

**30-Nov-23**

**2023-2024**

G/L Code	Account	YTD Actual	Budget	Remaining \$	Remaining %
1	General Revenue	\$435,747.00	\$2,667,060.00	\$2,231,313.00	83.70%
2	Water/Sewer	\$249,471.70	\$1,595,683.00	\$1,346,211.30	84.40%
<b>Total</b>		<b>\$685,218.70</b>	<b>\$4,262,743.00</b>	<b>\$3,577,524.30</b>	<b>84.00%</b>

# EXPENSES ACTUAL vs. BUDGET YTD

30-NOV-23

2023-2024

G/L Code	Account Title	YTD Actual	Budget	Remaining \$	Remaining %
101	Legislative	\$5,696.22	\$26,992.00		78.90%
110	Administration	\$63,888.58	\$508,523.00		87.40%
120	Library	\$10,750.73	\$58,708.00		81.70%
201	Judicial	\$10,481.20	\$67,065.00		84.40%
202	Police Department	\$102,138.35	\$642,300.00		84.10%
203	Code Enforcement	\$6,273.23	\$102,986.00		93.90%
204	Fire Department	\$7,925.35	\$196,289.00		96.00%
205	Animal Shelter	\$30,192.40	\$151,133.00		80.02%
301	Streets	\$280,595.58	\$955,149.00		70.60%
401	Sanitation	\$38,688.40	\$371,813.00		89.60%
602	City Park	\$4,289.83	\$9,298.00		53.90%
601	Water	\$128,639.80	\$799,771.00		83.90%
608	Sewer	\$41,241.45	\$371,902.00		88.90%
<b>Total</b>		<b>\$730,801.12</b>	<b>\$4,261,929.00</b>	<b>\$3,531,127.88</b>	<b>82.56%</b>



**CITY OF DAINGERFIELD  
SALES TAX**

	2023-2024	2022-2023	2021 - 2022	2020 - 2021	2019 - 2020	2018 - 2019	2017 - 2018	2016 - 2017	2015-2016	2014-2015
OCT	\$ 55,701.94	\$ 48,112.35	\$ 51,443.59	\$ 41,142.45	\$ 34,761.49	\$ 35,300.59	\$ 36,337.88	\$ 35,441.70	\$ 31,704.23	\$ 29,975.70
NOV	\$ 45,806.14	\$ 46,197.98	\$ 46,197.98	\$ 35,612.60	\$ 31,359.30	\$ 33,270.36	\$ 33,577.76	\$ 39,876.78	\$ 33,968.53	\$ 39,130.38
DEC	\$ 50,182.69	\$ 42,117.81	\$ 42,117.81	\$ 37,318.54	\$ 34,762.48	\$ 34,702.95	\$ 36,175.21	\$ 35,973.52	\$ 34,089.97	\$ 32,791.01
JAN	\$ 66,134.84	\$ 66,649.73	\$ 66,649.73	\$ 48,088.61	\$ 42,764.34	\$ 39,807.70	\$ 37,709.62	\$ 34,861.36	\$ 31,676.77	\$ 32,230.22
FEB	\$ 52,483.27	\$ 47,851.50	\$ 47,851.50	\$ 39,490.77	\$ 34,291.95	\$ 31,283.74	\$ 35,127.25	\$ 46,094.85	\$ 64,074.18	\$ 45,917.05
MAR	\$ 48,145.56	\$ 41,993.69	\$ 41,993.69	\$ 36,435.54	\$ 31,536.80	\$ 34,701.53	\$ 31,673.08	\$ 34,438.07	\$ 27,272.25	\$ 30,383.44
APRIL	\$ 57,440.64	\$ 63,486.11	\$ 63,486.11	\$ 53,557.35	\$ 41,293.43	\$ 35,680.32	\$ 39,677.01	\$ 31,459.64	\$ 34,548.22	\$ 30,129.50
MAY	\$ 57,699.79	\$ 44,380.90	\$ 44,380.90	\$ 48,081.93	\$ 44,606.19	\$ 34,907.70	\$ 32,406.71	\$ 41,223.85	\$ 56,468.45	\$ 39,771.67
JUNE	\$ 44,148.01	\$ 44,395.41	\$ 44,395.41	\$ 44,089.79	\$ 39,446.15	\$ 33,957.00	\$ 36,456.88	\$ 34,687.58	\$ 31,820.67	\$ 35,933.95
JULY	\$ 63,081.26	\$ 53,757.11	\$ 53,757.11	\$ 50,913.19	\$ 46,885.21	\$ 40,559.24	\$ 37,165.13	\$ 37,155.79	\$ 36,660.64	\$ 31,903.30
AUG	\$ 50,077.31	\$ 50,099.53	\$ 50,099.53	\$ 45,473.20	\$ 45,864.91	\$ 40,854.16	\$ 31,930.61	\$ 41,511.29	\$ 50,345.73	\$ 41,905.38
SEPT.	\$ 52,483.12	\$ 47,786.30	\$ 47,786.30	\$ 43,148.35	\$ 36,962.28	\$ 31,329.20	\$ 31,432.68	\$ 32,602.90	\$ 39,033.77	\$ 32,054.50
	\$ 55,701.94	\$ 635,794.98	\$ 600,159.66	\$ 523,352.32	\$ 464,534.53	\$ 426,354.49	\$ 419,669.82	\$ 445,327.33	\$ 471,663.41	\$ 422,126.10

**RURAL BUSINESS ENTERPRISE GRANT**  
November 1, 2023

<b>Name</b>	<b>LOAN DATE</b>	<b>Loan Matures</b>	<b>Loan Amount</b>	<b>Payment Amount</b>	<b>Delinquent</b>	<b>BALANCE</b>
Richard Chapman	12/2/2011	12/1/2015	19,566.31	\$ 300.00		\$ 1,056.36 Paid \$300 on 10/9/22
Chris Smith	10/16/2015	11/25/2025	32,000.00	\$ 301.66		\$ 7,341.54
<b>Beverly Miller &amp; Kaden Miller</b>	<b>10/13/2017</b>	<b>11/1/2027</b>	<b>35,000.00</b>	<b>\$ 15,098.88</b>		<b>\$ - PAID OFF 11/20/23</b>
Chris Smith-TexSTAR Properties	1/1/2019	1/1/2029	75,000.00	\$ 708.00		\$ 41,643.10
Chris Smith-TexSTAR Properties #2	7/27/2021	7/27/2031	76,884.00	\$ 725.00		\$ 61,218.45 <b>**PAID BY GEORGIA NAVA</b>
Austin Luxury Realty	10/15/2021	10/15/2031	43,000.00	\$ 405.00		\$ 34,822.24
Morris Pharmacy Sean Family Realty	2/15/2022	2/15/2032	80,000.00	\$ 755.99		\$ 65,957.91
Marty Walker Realty	8/24/2022	8/24/2032	75,000.00	\$ 707.02		\$ 67,183.94
Start2Finish	12/1/2022	12/1/2027	35,000.00	\$ 621.16		\$ 28,906.10
			471,450.31			\$ 308,129.64

**RBEG Balance as of 11/30/2023**

**\$229,404.07**

Minutes of Regular Meeting  
Northeast Texas Municipal Water District  
Board of Directors  
October 23, 2023 – 10:00 a.m.

The Board of Directors of the Northeast Texas Municipal Water District met in an open meeting on Monday, October 23, 2023, at 10:00 A.M. The meeting was held at Northeast Texas Municipal Water District's Executive Office located at 4180 Farm Road 250, Hughes Springs, Texas 75656. Notice of the meeting was legally posted. A quorum was present. An opportunity was provided for public comments before any action was taken by the Board of Directors.

Present: Jack Salmon - City of Avinger  
Stan Wyatt - City of Daingerfield  
Robyn Shelton - City of Hughes Springs  
George Otstott - City of Jefferson  
Saundra Wexler - City of Lone Star  
Jimmy E. Cox - City of Ore City  
Patrick Smith - City of Pittsburg

Staff: Wayne Owen - NETMWD  
Dominik Sobieraj - NETMWD  
Osiris Brantley - NETMWD  
Robert Speight - NETMWD  
Aracely Reyes - NETMWD

Virtual Brian Sledge

President George Otstott called the meeting to order at 10:00 a.m. Jack Salmon gave the invocation. Mr. Otstott led the directors in the pledge of allegiance to the United States flag.

On a motion by Saundra Wexler and a second by Robyn Shelton, minutes of the September 25, 2023 meeting were approved. Motion carried, all voting aye.

Stan Wyatt made a motion to approve the monthly investment report, to approve financial reports on all current accounts and funds, to approve the quarterly review and to make adjusting entries of variable operating expenses based on actual production for July, August, and September 2023, and pay invoices for professional services. Jimmy Cox seconded the motion. Motion carried, all voting aye.

On a motion by Saundra Wexler and a second by Robyn Shelton, a resolution updating purchasing policies was adopted. Motion carried, all voting aye.

Robert Speight presented a Texas Parks & Wildlife Commission contract for control of invasive species. Patrick Smith made a motion to approve the contract for control of invasive species with Texas Parks & Wildlife. Saundra Wexler seconded the motion. Motion carried, all voting aye.

Dominik Sobieraj gave the Operations Manager report:

Raw water quality is good to moderate. Alum dosages dropped to range (50mg/l – 65mg/l)

**PITTSBURG**

- Working on finishing chlorine/ammonia feed system (Capital Imp)
- Ordering Pittsburg specific CIP
  - Seals, solenoid valves
  - Compressor, Dryer

**TANNER**

- The chlorine crane broke has been repaired.
- One of HS/DAIN VFD drive failed.
  - It's an obsolete VFD. Including those drives in 5-year CIP
  - A new unit has been ordered and should be here in 3 to 5 weeks.
  - We are backing up remaining VFD with a constant speed pump.
- The drain valve for HS tanks broke and will be replaced during the tank restoration process.



- Trainees update:
  - Scott Barron passed his D License test.
- Preparing bids for Tank restoration and Intake Clean out.
- All 4 basins have been cleaned out.
- Preparing to place new sludge bag in available slot.
- Preparing bids for tank restoration and Raw Water Intake clean out.
- Meeting with DFS to map SCADA conversion project.
- Preparing purchase of several CIP items
- Helping Daingerfield Water Department with solutions to low chlorine residuals in the city

Brian Sledge gave his general counsel's report to the Board involving pertinent legal issues and developments involving the District.

During the General manager's report, Wayne Owen updated the Board on the progress made regarding the member cities contract renewal.

On a motion by Robyn Shelton and a second by Stan Wyatt, the next meeting of the Board of Directors was set for November 27, 2023. Motion carried, all voting aye.

Motion to adjourn was made by Jack Salmon with a second from Jimmy Cox. Motion carried, all voting aye.

APPROVED:

  
George Otstott, President

ATTEST:

  
Jack Salmon